

DRAFT

**AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, February 27, 2013**

**Secretary's Report**

Present: Barbara Robshaw, Jeffrey Voelkl, Julie Anain, Marjorie Zelman, Elizabeth Hofmeister  
Excused Absence: Marjorie Franknecht  
Also: Roseanne Butler-Smith, Mary Jean Jakubowski, and Sara Edwards

- 1) Call to Order  
Marjorie Zelman called the meeting to order at 4:20 pm in the Clearfield Library study room.
- 2) Approval of Minutes  
On motion by Barbara Robshaw and a second by Julie Anain the minutes of the December 12, 2012 meeting were approved.
- 3) Approval of Agenda  
On motion by Barbara Robshaw and a second by Julie Anain the agenda for today's meeting was approved.
- 4) Public Comment  
None
- 5) President's Report
  - A) Mary Jean Jakubowski, director of the Buffalo & Erie County Public Library presented information regarding the Library District Initiative. Director Jakubowski described the process of forming a Special Legislative District Public Library, the time line involved and the benefits of changing to this form of governance. Board members presented various questions to Director Jakubowski. Marjorie Zelman suggested that perhaps Director Jakubowski could Speak at one of the weekly luncheons of the Rotary club of Buffalo.
  - B) Jeffrey Voelkl reported on the success of the second annual Gala Fundraiser for the Williamsville Library. Funds were raised through ticket sales, auctions, and a basket raffle. Mary Jean Jakubowski thanked the Board on behalf of the Buffalo & Erie county Public Library for their fund raising work.
- 6) Finances
  - A) Director Butler-Smith informed the board that all fine revenue collected at the Williamsville branch must go to the county due to the fact that some funding was restored to this library. Jeffrey Voelkl suggested that the amount of fines going to the county be proportionate to the amount of funding restored.
  - B) The Director explained that all Amherst Public Library bank accounts will be changing to a new banking institution. This was necessitated by excessive bank service fees.
- 7) Director's Report
  - A) The Director requested permission to delay the opening of the Audubon and Eggertsville-Snyder Libraries on March 22, 2013 to accommodate staff attendance at a meeting on the topic of the Special Legislative Public Library district. This request was unanimously approved.
  - B) A Librarian from the Audubon branch conducted two story telling sessions at the Ethan Allen store at their request. The store contributed a donation to the library.
  - C) The Director requested updated telephone numbers and email addresses from all board members.

- 8) New Business  
A) Business cards were made by the library system for all members of the Board of Trustee.  
B) ACT training sessions will take place at the Central Library on March 23, 2013. Roseanne Butler-Smith will be in attendance as will Elizabeth Hofmeister.
- 9) Old Business  
A) A letter was sent to County Executive Poloncarz regarding the appointment of a resident of the town of Amherst to the B&ECPL Board of Trustees. A response has not been received.
- 10) Next Meeting Date  
The next meeting of the Board of Trustees of the Amherst Public Library is scheduled for Wednesday, April 17, 2013 to be held at the Eggertsville-Snyder Branch at 4:15 PM.
- 11) The Meeting was adjourned at 5:33 PM on a motion by Marjorie Zelman, seconded by Barbara Robshaw.